

GRADUATE WITHDRAWAL FROM COLLEGE

Return completed form to Graduate, Professional & Interdisciplinary Studies (Old Main 127) or Email: gradstudies@newpaltz.edu

Name _____	Date _____
Email Address _____	Student ID N _____
Program of Study _____	Advisor _____

This form is used by students wishing to terminate matriculation in their graduate degree program. As such, these students are blocked from taking any courses at New Paltz and must reapply for admission if they wish to return. Re-admission is not guaranteed. Students wishing to only withdraw from courses for a single semester and plan to return to New Paltz within two semesters or sooner should complete the **Graduate Leave of Absence** request form.

Transcript Notations

Students who request a withdrawal or leave of absence from the College **before** the end of the second week of classes will be deregistered from their coursework without transcript notation. Students who request a withdrawal or leave of absence **after** the second week of classes will be withdrawn from all in-progress courses and a W will be listed on the transcript.

Financial Implications

Withdrawal and leave of absence may affect students' financial obligations.

All students, whether or not they receive aid, must obtain a signature from the Office of Student Accounts, WH 114

Future federal Financial Aid may be affected by excessive "W" grades. consult with the Office of Student Financial Services if you are concerned about the impact your leave or withdrawal may have on your progress toward the degree. Students who receive state or federal loans, and are withdrawing, must contact the Student Loan Coordinator, WH 124, for an exit interview.

Withdrawal from College

I do not intend to return to SUNY New Paltz or I am planning more than two consecutive terms away. I understand that if I decide to later return to the college, I must re-apply for admission. Term of Withdrawal: _____

Student Signature: _____ Date: _____

Briefly describe your reason for requesting a withdrawal from SUNY New Paltz

Required Approvals

It is the student's responsibility to obtain the required approvals below prior to bringing it to the Office of Graduate, Professional & Interdisciplinary Studies.

Program Approval _____ Advisor or Program Coordinator (REQUIRED) Date	International Programs _____ <i>If Applicable</i> Date
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Residence Life _____ <i>If Applicable</i> Date	Last Date in Residence _____ <i>If Applicable</i> Date
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Request Approved Request Denied

Graduate Dean _____ (REQUIRED) Date	Student Accounts _____ (REQUIRED) Date
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